



20/3/24

Wraparound

Dear Parents and Carers

Thank you for supporting us in our transition to ParentPay for Wraparound bookings.

Paper booking forms are no longer provided, instead **ALL** bookings must be made via **ParentPay**; exactly the same as booking school lunches.

Parents are able to make changes to their sessions up to **48hrs** beforehand, with last minute bookings being made by contacting the school office on 01386 860301 (**not Dojo or Email**) and accepting the £2 late booking fee.

Please find attached a few simple steps to follow when booking on parent pay.

Please note, credits cannot be transferred to other booking selections, e.g. if you have £5 on breakfast club, this cannot be used for anything other than breakfast club. It cannot be transferred to any other ParentPay bookings.

IF YOU ARE PAYING BY TAX FREE CREDIT OR BY VOUCHERS (KIDDIVOUCHERS OR EDEN RED)

Please follow the normal instructions on ParentPay but do not checkout. Screenshot the cost in the basket and send over to Mrs Edwards either by Dojo or email, then pay by your preferred method. It is important your account is kept in credit as this prevents the bookings from being removed by ParentPay. When Mrs Leaver credits, she will allocate the funds to the amount shown on the screenshot provided.

Please do let us know if you encounter any issues.

The clubs for next term are as follows:

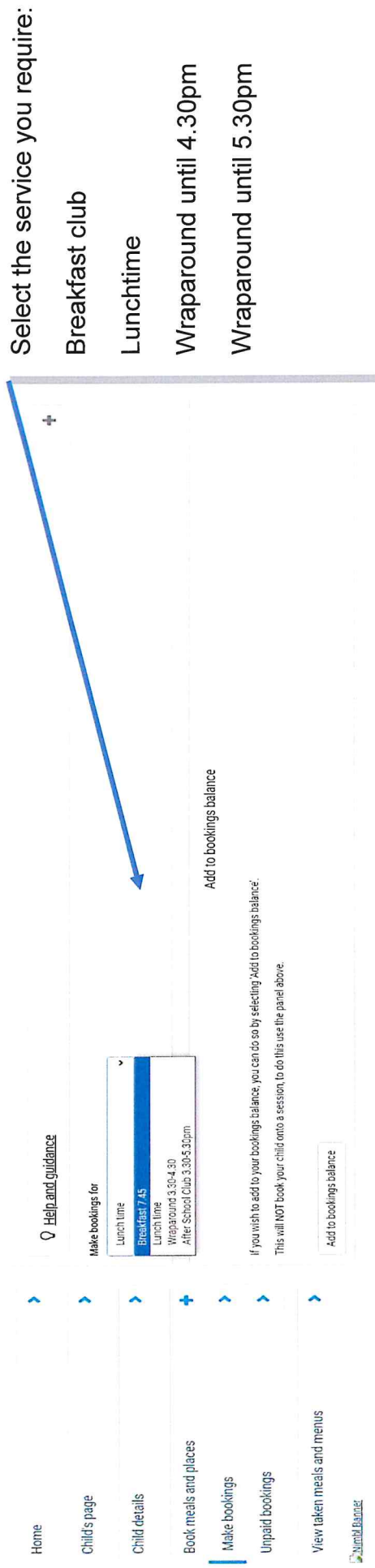
DAY	CLUB	TEACHER
Monday	Gardening Club	Mrs Pemberton
Tuesday <i><u>Yrs 1 – 4 only</u></i>	Bell boating Max 10 Children <i><u>* Please see recent Dojo post on school story</u></i>	Miss Chance, Miss Wilson Mrs Leaver
Wednesday	Stretch and Chill	Carly Wickens
Thursday	Drama	Mrs Haines
Friday	Netball	Miss Bailey

Yours sincerely

Miss J Wilson
Headteacher

How to book Wraparound using Parent Pay

Log into Parent Pay. If you are new to Parent Pay and would like a copy of your login details, please contact Mrs Edwards in the office



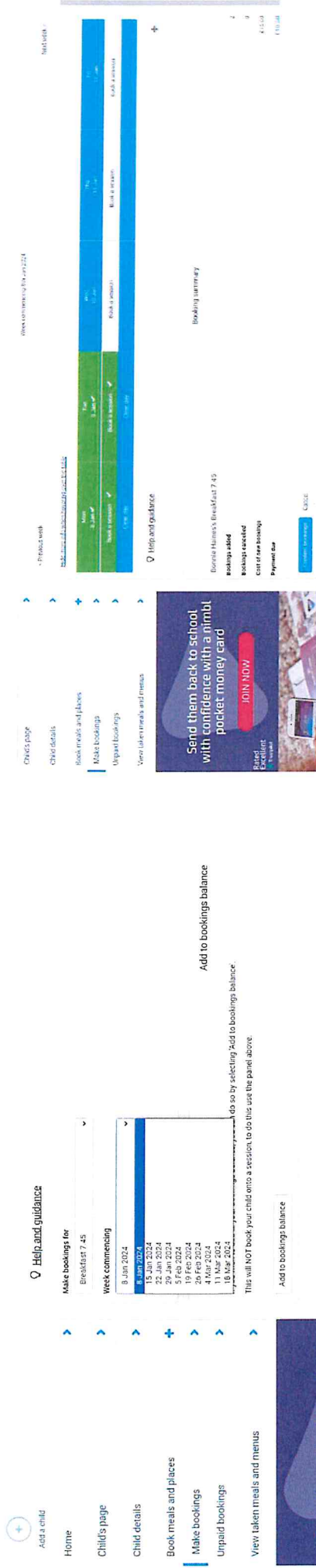
The screenshot shows the 'Make bookings' page in Parent Pay. On the left is a navigation menu with items: Home, Child's page, Child details, Book meals and places, Make bookings (highlighted), Unpaid bookings, and View taken meals and menus. The main content area has a search bar with 'Help and guidance', a 'Make bookings for' dropdown menu, and a list of booking options: Lunch time, Breakfast 7-8.5, Lunch time, Wraparound 3.30-4.30, and After School Club 3.30-5.30pm. Below the list is a blue button labeled 'Add to bookings balance'. A blue arrow points from the text 'Select the service you require:' to this button. Below the button is a note: 'If you wish to add to your bookings balance, you can do so by selecting 'Add to bookings balance'. This will NOT book your child onto a session, to do this use the panel above.' At the bottom right is another 'Add to bookings balance' button.

Select the service you require:

- Breakfast club
- Lunchtime
- Wraparound until 4.30pm
- Wraparound until 5.30pm

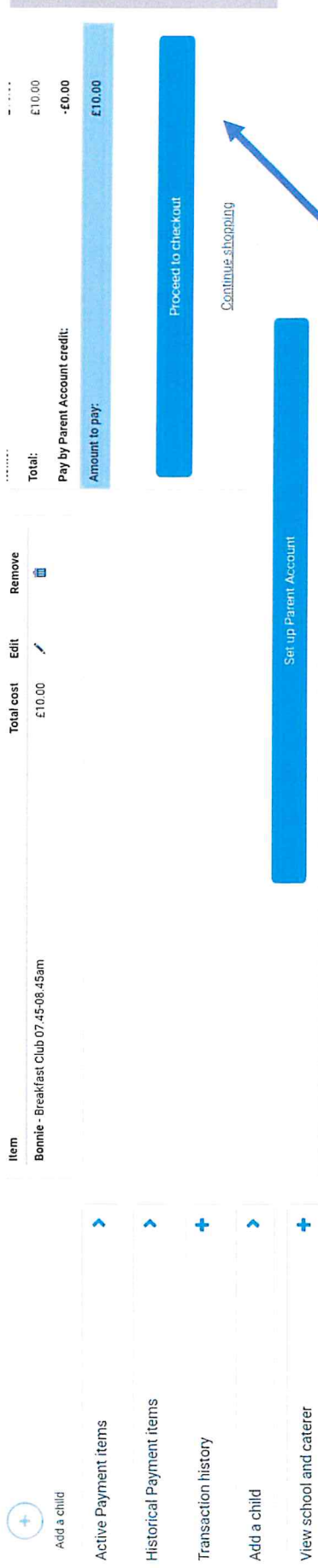
How to book Wraparound using Parent Pay

Once you have selected the service you require, select the correct week beginning date



The screenshot shows the Parent Pay app interface. At the top, there is a navigation bar with a home icon, a plus icon for 'Add a child', and a search icon. Below this is a menu with options: Home, Child's page, Child details, Book meals and places, Make bookings, Unpaid bookings, and View taken meals and menus. The 'Make bookings' option is selected and highlighted in blue. Below the menu, there is a section for 'Help and guidance' with a search icon and a list of options: 'Make bookings for Breakfast 7.45', 'Week commencing', and 'View taken meals and menus'. The 'Week commencing' option is selected, and a calendar is displayed showing the week starting on 8 Jun 2024. The calendar has a blue header and shows dates from 8 Jun 2024 to 18 Mar 2024. Below the calendar, there is a text box that says 'This will NOT book your child onto a session, to do this use the panel above.' and a button labeled 'Add to bookings balance'. At the bottom of the screen, there is a banner for 'Send them back to school with confidence with a nimbl pocket money card' with a 'JOIN NOW' button.

How to book Wraparound using Parent Pay



Item: Bonnie - Breakfast Club 07.45-08.45am

Total cost	Edit	Remove
£10.00		

Pay by Parent Account credit: £10.00

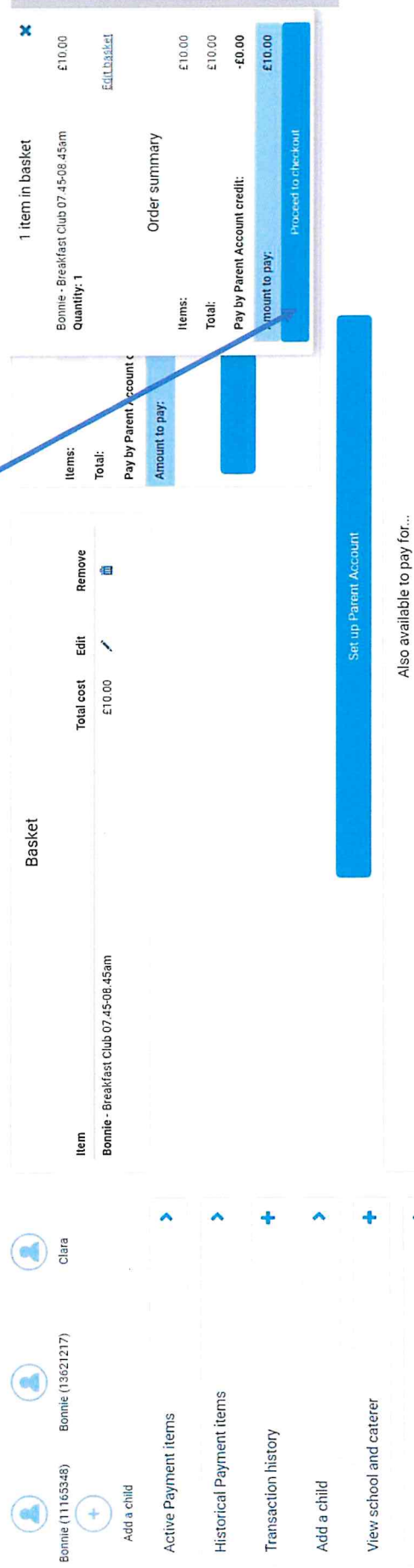
Amount to pay: £10.00

[Proceed to checkout](#)

[Continue shopping](#)

[Set up Parent Account](#)

Book the sessions (you can select the full term if you choose to) and once happy with your choices click on proceed to checkout for payment



Basket

Item	Total cost	Edit	Remove
Bonnie - Breakfast Club 07.45-08.45am	£10.00		

1 item in basket

Items: Bonnie - Breakfast Club 07.45-08.45am
Quantity: 1

Total: £10.00

Pay by Parent Account credit: -£0.00

Amount to pay: £10.00

[Proceed to checkout](#)

Order summary

Items: £10.00

Total: £10.00

Pay by Parent Account credit: -£0.00

Amount to pay: £10.00

[Proceed to checkout](#)

[Set up Parent Account](#)

Also available to pay for...



How to book Wraparound using Parent Pay

PAYING BY TAX FREE CREDIT OR VOUCHER

This is how we would like you to send through your screenshot. This will enable Mrs Leaver to allocate the funds.

